

University of Central Missouri
Board of Governors
Plenary Session
June 15, 2017

The University of Central Missouri (UCM) Board of Governors convened in Plenary Session on Thursday, June 15, 2017, at 3:00 p.m. in Room 122-124 of UCM-Lee's Summit Center, 850 NW Chipman Road (Door 54), Lee's Summit, Missouri. Presiding over the meeting was Board President Gus Wetzel II. Others in attendance were Governors John Collier, Marvin E. Wright, Mary Long, Weldon Brady and Walter Hicklin. Also present was University President Charles Ambrose; General Counsel Hayley Hanson; and Assistant Secretary to the Board Monica Huffman. Governor Mary Dandurand departed following the preceding Work Session and was excused.

Plenary Session

Call to Order – Agenda Item No. 1

Dr. Wetzel called the meeting to order and determined a quorum was present to conduct business.

Remarks by the Board President – Agenda Item No. 2

Dr. Wetzel commended faculty and staff for their efforts that resulted in five outstanding Commencement ceremonies in May. It was a day of celebration for our graduates made more special through the efforts of everyone involved.

Dr. Wetzel said several Board members had the opportunity to participate in an event the previous afternoon to celebrate five years since The Missouri Innovation Campus was established. In addition, at the event were several UCM partners including representatives from the Lee's Summit R-7 School District, City of Lee's Summit, Metropolitan Community Colleges, and industry partners. Earlier today, the Board toured the newly constructed Missouri Innovation Campus scheduled to open this summer.

In closing, Dr. Wetzel congratulated President Ambrose on a two-year appointment as Chair of the Council on Public Higher Education (COPHE).

Remarks by the University President – Agenda Item No. 3

President Ambrose expressed appreciation to Board members for their investment of time and for their commitment to a new MIC facility that will serve as a platform to the future. President Ambrose provided an overview of the many summer activities held on campus including Missouri Boys State and Missouri Girls State.

Other remarks included a welcome to Whiteman Air Force Base's new 509th Bomb Wing Commander, Colonel John Nichols who is expected to provide continuity in leadership.

President Ambrose said UCM is proud of its relationship with Whiteman Air Force Base and noted that during last weekend's *Wings Over Whiteman* event, UCM's Aviation Program received much recognition.

In closing, President Ambrose expressed appreciation to Deborah Curtis, Roger Best, Toni Kreke, Susan Brockhaus and Robin Terrell for all their work as the Budget Working Group.

General Session

Minutes of the April 17, 2017, Finance and Administration Committee of the Whole Meeting; April 27, 2017, Work Session; and April 28, 2017, Plenary Session – Agenda Item No. 4

Mr. Hicklin moved that the Board of Governors approve the minutes of the April 17, 2017, Finance and Administration Committee of the Whole meeting; April 27, 2017, Work Session; and April 28, 2017, Plenary Session. The motion was seconded by Mr. Wright and carried unanimously.

Reports/Updates

Written Governance Groups Reports – Agenda Item No. 5

Dr. Wetzel noted that written governance groups reports (Attachment 1) were included under Tab 8 of the meeting materials and thanked the groups for continuing to share updates with the Board.

Updates – Agenda Item No. 6

UCM Lee's Summit – President Ambrose distributed a brochure (Attachment 2) outlining the direction UCM-Lee's Summit is going in relation to workforce development. He added UCM is equipping itself to respond to corporate training needs of the Kansas City Metropolitan area.

Learning to a Greater Degree Contract for Completion – President Ambrose thanked Dr. Long for joining him at a College Bound event last weekend. He commended Missouri State University President Clifton Smart for requesting College Bound recognize the efforts of higher education institutions that work hard to get underrepresented students through college with low debt. Dr. Long said she was impressed with the high school graduates who gave testimony and appreciation for teachers and family members that played significant roles in their journey from childhood to high school graduation. President Ambrose noted that nearly \$800,000 was generated from the event for the College Bound program and scholarships.

Legislative Update – President Ambrose anticipates an interesting Legislative agenda for the upcoming session. The Missouri Department of Higher Education is formulating an agenda to discuss with legislators in the next General Assembly session. Additionally, Dr. Ambrose and the Executive Director for COPHE have committed to meeting with legislators of the different institutions’ districts to learn more about their priorities for the session. It will be an important year for higher education.

Board Committee on Student Engagement & University Advancement

The Student Engagement and University Advancement Committee did not meet this month.

Board Committee on Academic Affairs

Dr. Long, Chair of the Board Committee on Academic Affairs, reported the Committee met earlier in the day. She asked Provost Curtis to present the following agenda items.

Emeritus Status Requests – Agenda Item No. 7

Provost Curtis reported Ms. Tena Duncan, Director of Payroll Services (retired May 31, 2017); Dr. Frank Voorhees, Professor of Biology and Agriculture (retires July 31, 2017); Dr. Curtis Cooper, Professor of Computer Science; Dr. Kathleen Desmond, Professor of Art and Design; Dr. Gary Moege, Professor of Music; and Dr. Jennifer Robins, Professor of Library Science and Information Services (Cooper, Desmond, Moege, and Robins retire August 31, 2017) qualify for emeritus status (Attachment 3) in accordance with Board of Governors Policy 2.1.070, *Privileges Extended to Emeriti and Retired Employees*. *Mr. Hicklin moved that the Board of Governors approve emeritus status for Ms. Duncan and Drs. Voorhees, Cooper, Desmond, Moege, and Robins. The motion was seconded by Dr. Long and carried unanimously.*

Accelerated MS in Actuarial Science and Statistics Degree – Agenda Item No. 8

Dean Alice Greife presented information contained in a briefing paper (Attachment 4) under Tab 10 of the meeting materials related to a proposed new accelerated Master of Science degree in Actuarial Science and Statistics that would be housed in the School of Computer Science and Mathematics within the College of Health, Science and Technology. Dr. Wetzel asked if the program is designed to be a year-round program. Dr. Greife answered it is not currently year-round, but has the potential to be. *Mr. Collier moved that the Board of Governors approve the establishment of an accelerated Master of Science in Actuarial Science and Statistics degree, pending approval of Missouri’s Coordinating Board for Higher Education at its September 2017 meeting. The motion was seconded by Mr. Hicklin and carried unanimously.*

MS in Athletic Training Degree – Agenda Item No. 9

Dr. Brian Hughes and Ms. Molly Jennings presented information contained in a briefing paper (Attachment 5) under Tab 11 of the meeting materials related to a proposed new Master of Science degree in Athletic Training that would be located in the Department of Nutrition and Kinesiology within the College of Health, Science and Technology. President Ambrose said athletic training is one of a very small number of disciplines that have driven standards at a higher and faster rate, and added the advancements made over the past three to four decades are such that in order to maintain programming, standards must remain at the highest level. President Ambrose noted that UCM's Athletic Training program draws a significant number of students. *Dr. Long moved that the Board of Governors approve the establishment of a Master of Science degree in Athletic Training pending approval of Missouri's Coordinating Board for Higher Education at its September 2017 meeting. The motion was seconded by Mr. Hicklin and carried unanimously.*

Undergraduate Certificate – Plant Identification – Agenda Item No. 10

Dr. Greife presented information contained in a briefing paper (Attachment 6) under Tab 12 of the meeting materials related to a new Plant Identification undergraduate certificate that would be located in the Department of Biology and Agriculture within the College of Health, Science and Technology. It was noted that the Missouri Department of Natural Resources and Missouri Department of Conservation, federal agencies and consulting firms requested the certificate. A student with a Bachelor of Science in Biology degree that obtains this certificate will have a competitive edge in the workforce. *Dr. Long moved that the Board of Governors approve the establishment of the undergraduate certificate in Plant Identification pending approval of Missouri's Coordinating Board for Higher Education at its September 2017 meeting. The motion was seconded by Mr. Hicklin and carried unanimously.*

Enrollment and Scholarships Update – Agenda Item No. 11

Dr. Mike Godard provided an enrollment and scholarship update (Attachment 7). Mr. Collier asked what the ratio of admitted students to enrolled students is. Dr. Godard said the average yield of admitted students that actually enroll is 42%. Dr. Godard's presentation also included a student success update, which showed a decrease in the number of students placed on probation and suspension. It also reflected an increase in the number of students re-enrolled for the following fall semester, new transfers, and those making the Dean's list. In relation to freshmen scholarships, there is an increase in the award of scholarship dollars from 2016 to 2017.

Other

Provost Curtis acknowledged the substantial contributions of Dean Michael Wright who retires June 30. The new College of Education Dean, Dr. Robert Lee, will begin July 17. Provost Curtis also acknowledged Dr. Kim Andrews who retires July 31 and introduced Dr. Doug Koch who will assume Dr. Andrew's position of Vice Provost for Academic Services

and Programs. In closing, Provost Curtis conveyed her congratulations to President Ambrose for assuming the leadership role of COPHE Chair and noted the time is right for him to lead this organization right time his leadership in the organization.

Board Committee on Finance & Administration

Mr. Collier, Chair of the Board Committee on Finance & Administration, reported the Committee met earlier in the day. He asked Ms. Kreke to present the following agenda items:

Fiscal Year (FY) 2019 Capital Appropriations Request – Agenda Item No. 12

Ms. Kreke reviewed the proposed FY 2019 Capital Appropriations Request (Attachment 8) included under Tab 14 of the meeting materials. The Request is submitted annually to the Missouri Department of Higher Education, and the timeline for doing so is July 15, 2017. *Mr. Brady moved that the Board of Governors approve UCM's FY 2019 Capital Appropriations Request and subsequent cost adjustments based on an expected formula modification by the State. The motion was seconded by Dr. Long and carried unanimously.*

FY 2019 State Operating Appropriations Request – Agenda Item No. 13

Ms. Kreke reviewed the FY 2019 State Operating Appropriations Request (Attachment 9) included under Tab 15 of the meeting materials. The Request is submitted each year to the Missouri Department of Higher Education, and the timeline for submitting is August 1, 2017. For FY 2019, UCM is requesting a total State appropriation of \$64,398,105, which includes a base appropriation equivalent to FY 2018 base and performance funding (before 3% Governor's Reserve) and additional funding of \$4,685,625. *Mr. Collier moved that the Board of Governors approve UCM's FY 2019 State Operating Appropriations Request of \$64,398,105. The motion was seconded by Dr. Long and carried unanimously.*

Calendar Year 2018 Ancillary Insurance Benefits – Agenda Item No. 14

Ms. Kreke noted that the proposed Calendar Year 2018 Ancillary Insurance Benefits (Attachment 10) were discussed in depth at the earlier Board Work Session, and includes vision, dental, long-term disability and voluntary life insurance. *Mr. Hicklin moved that the Board of Governors approve the following insurance contracts for ancillary insurance for Calendar Year 2018 – 1) dental – Delta Dental; 2) vision – VSP; 3) life insurance (basic/AD&D and supplemental) and long-term disability – The Standard Insurance Company. The motion was seconded by Mr. Wright and carried unanimously.*

Reimbursement Resolution – Elliott Student Union Master Plan Project – Agenda Item No. 15

Ms. Kreke presented information related to a reimbursement resolution for the Elliott Student Union Master Plan Project (Attachment 11) that if adopted by the Board would declare UCM's intent to reimburse itself for all or a portion of capital expenditures made to the Elliott Student Union in connection with Phase I Master Plan improvements. It was noted the resolution does not authorize the issuance of debt securities nor does it irrevocably commit the Board to issue the debt securities. All actions needed to issue debt securities, or commit to any action, will be presented to the Board at a future date. *Mr. Brady moved that the Board of Governors adopt the reimbursement resolution for the Elliott Student Union Master Plan Project. The motion was seconded by Dr. Long and carried unanimously.*

Annual Compliance Checklist – Agenda Item No. 16

Ms. Kreke reviewed information related to the annual compliance reporting for UCM's tax-exempt financing (Attachment 12). Annual compliance checklists are completed for each of the University's tax-exempt bonds to help identify any potential matters that may need to be further analyzed or referred to counsel. *Mr. Wright moved that the Board of Governors approve the annual Bond Compliance Report. The motion was seconded by Mr. Collier and carried unanimously.*

Hendricks Hall Roof Replacement – Agenda Item No. 17

Ms. Kreke said in April 2014, Hendricks Hall sustained significant hail damage during a severe storm. The insurance adjusters and roofing consultant, Tremco, assisted UCM with identifying the necessary repairs (Attachment 13). Funds for the repairs will be paid from an insurance settlement (\$193,870.36) and Physical Plant Fund Reserves (\$55,939.72). *Mr. Wright moved that the Board of Governors approve a contract with Tremco for a total cost of \$249,810.08 to repair Hendricks Hall's roof. The motion was seconded by Mr. Collier and carried unanimously.*

Life Safety System Testing and Inspection Contract – Agenda Item No. 18

Ms. Kreke said UCM's Life Safety System Testing and Inspection contract is through the National Joint Powers Alliance (NJPA) Cooperative Purchasing Contract, which was competitively bid and awarded to SimplexGrinnell (Attachment 14). UCM's FY 2017 base contract with the company was competitively bid and is \$286,844.85; to date additional services and repair costs total \$70,673.24. The FY 2018 base annual cost is \$280,269.85. The NJPA Cooperative Purchasing Contract with Simplex Grinnell expires April 23, 2018, at which time the contract will be rebid and a new contract awarded. UCM would like to extend its current contract with SimplexGrinnell through April 2018 to align with NJPA's

contract period. *Mr. Wright moved that the Board of Governors approve an extension of UCM's current Life Safety System Testing and Inspection contract with SimplexGrinnell through April 2018. The motion was seconded by Mr. Brady and carried unanimously.*

Elevator Testing and Inspection Contract – Agenda Item 19

Ms. Kreke reviewed information contained in a briefing paper (Attachment 15) under Tab 21 related to the renewal of the elevator inspection and maintenance contract. The contract is through an Educational and Institutional (E&I) cooperative purchasing contract with Schindler Elevator and expires June 20, 2017. E&I rebid the contract and is currently evaluating the bids for award. In addition to the base contract, the contract will include unscheduled repairs, planned maintenance, recommended upgrades and improvements, and annual assessments. Early indications from the E&I bid review process suggest a 3.5% increase in base contract costs, which is currently \$64,944. *Mr. Hicklin moved that the Board of Governors approve a multi-year renewable contract with the Educational and Institutional selected vendor (to be determined at the end of June 2017) for an amount not to exceed \$67,500 for the elevator testing and inspection services contract. The motion was seconded by Mr. Wright and carried unanimously.*

Master Service Agreements for Job Order Contracting Services – Agenda Item No. 20

Ms. Kreke presented information contained in a briefing paper (Attachment 16) under Tab 22 of the meeting materials related to master service agreements for Job Order Contracting (JOC) services. The University uses Job Order Contracting to aid in expediting minor construction, repairs, and rehabilitation of facilities by putting on-call contractors in place to perform a substantial number of projects with a single, competitive bid contract. UCM would like to enter into an a one-year agreement for these services with Reasbeck Construction Inc., with services provide under the competitively awarded contract through NJPA, and Nouveau Construction and Technology Services with services provided under the competitively awarded contract through E&I. It was noted the term of the agreement with Nouveau is pending final award of the E&I solicitation currently under review. E&I has extended their current contract through July 31, 2017, pending final award. *Mr. Wright moved that the Board of Governors authorize UCM to enter into a Master Service Agreement for Job Order Contracting Services with Reasbeck Construction, Inc. of Warrensburg, Missouri from July 1, 2017, through June 30, 2018, and Nouveau Construction and Technology Services of Carrollton, also from Texas from July 1, 2017, through June 30, 2018 pending final award of the E&I solicitation currently under review. The motion was seconded by Mr. Brady and carried unanimously.]*

President Ambrose made a formal introduction of UCM's new Associate Vice President for Facilities, Planning and operations Tim Castilaw.

Blackboard Management System Agreement – Agenda Item No. 21

Information contained in a briefing Paper (Attachment 17) under Tab 23 of the meeting materials pertaining to the proposed purchase of software license, support, maintenance, and hosted services for the Blackboard Learning Management System (LMS) was presented. UCM is in its final year of an existing contract. The system, which has been on UCM's campus for more than 18 years, is considered a critical tool for traditional and online instruction. The current contract with Blackboard LMS ends June 30, 2017. Blackboard presented three options for consideration in renewing the agreement. The best option is a five-year agreement where the annual amount would remain constant with no annual increase and result in a savings of \$192,615.83 over the five years of the agreement. The annual cost of the Blackboard LMS invoice would continue to be evenly divided between the Provost's Office (using student technology fees) and the Office of Technology. *Mr. Hicklin moved that the Board of Governors approve a five-year Blackboard agreement for software licensing, support, maintenance, and hosted services that will cost \$335,046.25 each year for the next five years for a total of \$1,675,231.25. The motion was seconded by Mr. Collier and carried unanimously.*

Audrey J. Walton Field Replacement (item added following agenda distribution)

Mr. Hughes presented information contained in a briefing paper (Attachment 18) related to the installation of new synthetic field turf system for the Vernon Kennedy Field at Audrey J. Walton Stadium. The cost will not exceed \$450,000 and will be funded through a five-year loan agreement between UCM's Foundation and University at an interest rate of 5% per annum. Sponsorships and other donor contributions are expected to reduce the initial loan amount and to pay all future related debt obligation. Mr. Hughes noted the normal life of field turf is eight years and the current turf is 12 years old. *Mr. Brady moved that the Board of Governors approve a five-year loan between UCM's Foundation and the University, for up to \$450,000, at 5% interest paid to the Foundation to fund the Vernon Kennedy football field turf replacement, and award contract to Mid-America Golf and Landscape, Inc. The motion was seconded by Mr. Hicklin and carried unanimously.*

Board Business

Report of the Nominating Committee – Agenda Item No. 22

Dr. Wetzel thanked Mr. Hicklin and Dr. Long for serving as this year’s Nominating Committee. The following recommendation was made by the Nominating Committee for Fiscal Year 2018 Officers:

President	Gus Wetzel II
Vice President	John Collier
Secretary	Mary Dandurand
Assistant Secretary	Monica Huffman
Treasurer	Toni Kreke

Dr. Long moved that the Board approve the slate of Board Officers for Fiscal Year 2018. The motion was seconded by Mr. Hicklin and carried unanimously.

Adjournment – Agenda Item No. 23

There being no further business to discuss, Mr. Wright moved that the meeting adjourn. The motion was seconded by Mr. Collier and carried unanimously. The meeting concluded at 4:10 p.m.

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Attachment Listing

<u>Attachment No.</u>	<u>Attachment Description</u>
1	Written Governance Groups Reports
2	MIC Brochure
3	Emeritus Status Requests
4	Accelerated MS in Actuarial Science & Statistics Degree
5	MS in Athletic Training Degree
6	Undergraduate Certificate – Plant Identification
7	Enrollment Update
8	Fiscal Year 2019 Capital Appropriations Request
9	Fiscal Year 2019 State Operating Appropriations Request
10	Calendar Year 2018 Ancillary Insurance Benefits
11	Reimbursement Resolution – Elliott Student Union Master Plan
12	Annual Compliance Checklist
13	Hendricks Hall Roof Replacement
14	Life Safety System Testing and Inspection Contract
15	Elevator Testing and Inspection Contract
16	Master Service Agreements for Job Order Contracting Services
17	Blackboard Learning Management System Agreement
18	Audrey J. Walton Stadium – Vernon Kennedy Field Replacement