

REQUEST FOR EXEMPTION (NON-COMMUTING FORM) | 2025-2026

If you are wishing to submit due to residing with a parent/grandparent/legal guardian within 65 miles, please locate our commuter exemption form located at ucmo.edu/housingforms.

Students seeking a medical or disability accommodation exemption to campus residency should contact the Office of Accessibility Services at 660-543-4983 or access@ucmo.edu. Exemption requests related to the conditions listed below should be submitted prior to the residence halls opening for the semester for which you are applying for exemption. Students filing for exemption two weeks into the semester for which they are requesting exemption will be billed a processing fee of \$50.

Students age 21 or over prior to the date that the halls open for the semester and/or with 60 or more UCM accepted credit hours need not apply

Student's Name: _____ Student ID # (700#): _____

Address, including city/state/zip _____ Student Email: _____

I am requesting exemption for the following semester(s) (Check all that apply): FALL 2025 SPRING 2026

ACKNOWLEDGMENT OF INFORMATION AND PROCEDURES:

- I understand this is an application for exemption from UCM's residential policy, BOG policy 5.1.020. Release from requirement is subject to approval by the office of University Housing at the University of Central Missouri. If denied, I am required to carry out the residential requirement of residing on campus or pay the applicable penalty fee. **It is not recommended to make off-campus residency plans until official approval is given.**
- If approved, the exemption is for only one academic year (or semester if applied for beginning with spring semester). A new exemption form is required for each additional academic year until residency requirement is satisfied.
- Students wishing to be exempt for their second year must apply separately.
- Submission of an exemption request **does not** supersede or void an existing residence hall agreement (unless submitting prior to start of fall semester). Students cannot submit for/apply for exemption once they already moved into their campus assignment.

Reason for Exemption from Residency Policy – Check Option (Submit applicable documentation)

Significant change in financial status after May 1 for fall semester exemptions and October 1 for spring semester exemptions (loss of primary provider's income due to death, loss of employment, catastrophic health issue, natural disaster, bankruptcy). The financial aid and loan package will also be taken into consideration. Include documentation of hardship with your form.

Service in the Armed Forces (current active-duty military – excludes monthly reserve duty): Must submit to housing, official active military orders.

***100% of classes are online and/or the UCM Summit Center.** Students who are approved for this condition are approved for the specific **semester (one semester at a time)** that the classes are online and/or at the UCM Summit Center. Classes other than those as online (Flex, hybrid, etc.) are not considered for exemption.

***New transfer student with one of the following:** 1) an associate degree, 2) 48 or more credit hours accepted by UCM or 3) has lived in a residence hall for four semesters. Note that we won't be able to approve for exemption until ALL credits are accepted and on file with UCM.

Marriage or active custody of a child: Must submit to housing an official copy of marriage certificate with student's full name clearly shown. For active custody, must provide birth certificate for child showing student listed as parent or legal custody agreement/documentation.

**For these options, student's may only submit request one semester at a time.*

Please return this form and any required documentation to:

University Housing c/o Residency Policy, Ellis Complex L23, Warrensburg, MO Or via email: housing@ucmo.edu