

UCM Emeriti and Retiree Association Bylaws

Article I. The name of the organization is the University of Central Missouri (UCM) Emeriti and Retiree Association (ERA).

Article II. The association develops, promotes, and implements activities for the welfare of its members while supporting the mission of the University.

Article III. The ERA consists of University-approved retirees and emeriti of UCM. Emeriti status for faculty and staff will be approved by the University Board of Governors.

Article IV. Officers of the association are members of the Executive Committee and include:

a. President:

- The president presides at all ERA meetings, including Executive Committee meetings.
- The president appoints chairs for committees as required (including but not limited to Elections, Social Events, Assistant Secretary/Newsletter Coordinator, Ad Hoc, etc.) in coordination with the Executive Committee.
- When requested, the president represents the ERA at UCM meetings and functions. If unable to attend, the president will appoint a replacement (if possible from the Executive Committee).
- The president is the primary conduit for communication between the ERA and UCM administration.

b. Vice-President:

- The vice-president acts as the president whenever necessary.
- The vice-president attends ERA and Executive Committee meetings.
- The vice president plans programs and social events in coordination with the Executive Committee.

c. Secretary:

- The secretary takes notes and develops minutes for all ERA meetings. Minutes will be maintained and made available to all Executive Committee members.
- The secretary attends ERA and Executive Committee meetings.
- The secretary assists the president and vice-president as necessary.

d. Treasurer:

- The treasurer maintains the financial records of the ERA.
- The treasurer attends ERA and Executive Committee meetings.
- The treasurer manages the collection of dues, makes deposits, writes checks and maintains the ERA accounts.
- The treasurer provides a financial report at the Fall and Spring ERA meetings.

e. Members-at-Large:

- Two or more appointees serve at the discretion of the president and Executive Committee.
- The members-at-large actively seek input and suggestions from all members.
- Members-at-large attend ERA and Executive Committee meetings.

f. Past President:

- The immediate past president becomes a member of the Executive Committee if they leave office at the end of a regularly scheduled term and are in good standing with the ERA.

Article V. Meetings of the ERA are held as scheduled by the Executive Committee, with appropriate notice to the members. The two primary

meetings of the ERA are in November and April. Additional meetings, coffees, gatherings, and events to support the university occur at various times during the year.

- a. Every BOG-designated emeriti and University-approved retiree present at a meeting of the ERA is entitled to one vote.
- b. Standing Rules will be recommended by the Executive Committee and approved by the membership at either the Fall or Spring meeting.
- c. Annual and lifetime membership dues will be recommended by the Executive Committee and approved by the membership.

Article VI. The Executive Committee organizes meetings, conducts business, promotes functions, and maintains records of the UCM Emeriti and Retiree Association.

- a. The Executive Committee consists of the officers, the immediate past president, and a minimum of two members-at-large.
- b. Officers and at-large committee members are elected for staggered two-year terms. Elections will be conducted during the Spring meeting and organized on this rotation:
 - The President, Secretary, and a Member-at-large will be elected in odd numbered years.
 - The Vice-president, Treasurer, and a Member-at-large will be elected in even numbered years.
- c. Executive Committee members may serve multiple terms.
- d. Vacancies occurring on the Executive Committee between elections are filled by appointment of the Executive Committee; these appointees serve until the next election.
- e. The Executive Committee designates an Election Committee to propose a slate of officers and at-large committee members. The Election Committee will seek nominations from the membership.

Article VII: The University of Central Missouri's President designates a primary liaison between the University and the Emeriti and Retiree Association.

Article VIII: The Emeriti Association was adopted by majority vote of Emeriti at their initial meeting on November 30, 1988. These articles can be amended by a two-thirds vote of the members present at one of the two primary annual meetings (April and November).

As of April 10, 2024, the Bylaws (previously Constitution and Bylaws) have been amended seven times:

- a. November 8, 1990
- b. April 18, 1996
- c. November 11, 1999
- d. November 14, 2002
- e. June 9, 2004
- f. April 16, 2015
- g. April 10, 2024

i.